

# **BOARD OF HEALTH MEETING**



**Public Health**  
Prevent. Promote. Protect.

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**Canton City Health District**

**Monday, November 27, 2017  
@ 12:00pm**



**Public Health**  
Prevent. Promote. Protect.

**Canton City Health District**

## Board of Health Meeting

Monday, November 27, 2017 @ 12:00pm – Board Room

### Agenda

1. Call to Order and Roll Call
2. Approve October 30, 2017 Board of Health Meeting Minutes
3. Approve List of Bills: \$170,722.48
4. Executive Session to Discuss Compensation of a Public Employee
5. Approve Personnel:
  - a. Position Description for Stark County THRIVE Pathways Community HUB Coordinator
  - b. Position Description for WIC Peer Helper Part-Time
  - c. Probationary Period Ending for Christine Kardos, Public Health Clerk I (R1), Effective November 29, 2017
  - d. Probationary Period Ending for Aaron Butchelli, Recycling Public Health Technician (PT11), Retroactive to November 15, 2017
  - e. Probationary Period Ending for Nejla Shaheen, Recycling Public Health Technician (PT11), Retroactive to November 15, 2017
  - f. Family & Medical Leave Act/Medical Leave of Absence for Janet Copeland
  - g. 2018 Personal Holiday
  - h. Carryover to 2018 of 5 Unused Vacation Days for Patricia McConnell
  - i. Carryover to 2018 of 4 Unused Vacation Days for Kelli Trenger
  - j. Carryover to 2018 of 5 Unused Vacation Days for Diane Thompson
  - k. Ashley Archer, WIC Clinic Assistant, Reclassifying from a Full-Time Employee to a Part-Time Employee
6. Discuss Draft 2018 CCHD Budget
7. Approve Recommendations of the Hearing Officer for November 27, 2017 Hearings
8. Approve Resolutions:
  - a. 2017-24: Establishing Food License Fees, 1<sup>st</sup> Reading
9. Acceptance of Reports
  - a. Medical Director
  - b. Nursing/WIC
  - c. Laboratory
  - d. OPHI/Surveillance
  - e. THRIVE
  - f. Environmental Health
  - g. Air Pollution Control
  - h. Vital Statistics
  - i. Fiscal
  - j. Health Commissioner
  - k. Accreditation Team
  - l. Quality Improvement

**Board of Health Agenda**  
**Monday, November 27, 2017**  
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10. Other Business

11. Next Meeting: Monday, December 18, 2017 at 12:00pm

12. Adjournment



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

**Board of Health Meeting**  
Monday, October 30, 2017 @ 12:00 PM – Board Room  
**Minutes**

**Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, October 30, 2017 at 12:01 PM with a quorum present.

Dr. Hickman, Dr. Fiorentino, Mr. Wyatt, Ms. Snell and Mayor Bernabei were present. Dr. Lakritz arrived at 12:25 PM. Also present were James Adams, Christi Allen and Robert Knight.

**Approve September 25, 2017 Board of Health Meeting Minutes**

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the September 25, 2017 Board of Health meeting minutes. Motion passed unanimously.

**Approve List of Bills - \$405,645.26**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the list of bills totaling \$405,645.26. Motion passed unanimously.

**Executive Session to Discuss Matters to be Kept Confidential and Compensation of a Public Employee**

Mr. Wyatt moved and Ms. Snell seconded a motion to enter executive session to discuss matters to be kept confidential and the compensation of a public employee. A roll call to vote was taken:

Dr. Hickman – Yes      Mr. Wyatt – Yes      Dr. Fiorentino – Yes      Ms. Snell – Yes

Motion passed unanimously. The Board entered executive session at 12:03 PM. The Board returned from executive session at 12:22 PM.

Dr. Lakritz arrived at this time, 12:25 PM.

**Approve Personnel**

**a. End of Probationary Period for Jil Neuman, Public Health Clerk II, Effective October 23, 2017**  
Mr. Wyatt moved and Ms. Snell seconded a motion to approve the end of the probationary period for Jil Neuman, Public Health Clerk II, retroactive to October 23, 2017. Motion passed unanimously.

**b. Resignation of Desiree Boldi, Staff Nurse II, as of November 3, 2017**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to regretfully accept the resignation of Desiree Boldi, Staff Nurse II, as of November 3, 2017. Motion passed unanimously.

**c. Resignation of Marquetta Smith, WIC Peer Helper, as of October 31, 2017**

Ms. Snell moved and Mr. Wyatt seconded a motion to regretfully accept the resignation of Marquetta Smith, WIC Peer Helper, as of October 31, 2017. Motion passed unanimously.

**d. Job Description for Staff Nurse II**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the job description as presented for Staff Nurse II. Motion passed unanimously.

**e. Family & Medical Leave Act/Medical Leave of Absence for Lashelle Clifford, WIC Clinic Assistant**

## Board of Health Minutes

October 30, 2017

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Ms. Snell moved and Mr. Wyatt seconded a motion to approve Lashelle Clifford, WIC Clinic Assistant, for a medical leave of absence through October 30, 2017. Motion passed unanimously.

**f. Linda Parr, WIC Clinic Assistant, Carryover Sick Leave and Vacation Credit**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the carryover sick balance for Linda Parr, WIC Clinic Assistant, for 19.46 hours and to approve the vacation credit of 8.78 years (rounded to 9 years) so that her adjusted start date will be 2006 (for vacation purposes only). Motion passed unanimously.

**g. Retirement of Linda Joy Dougan, Staff Nurse II, Effective December 7, 2017**

Dr. Fiorentino moved and Ms. Snell seconded a motion to regretfully accept the resignation of Linda Joy Dougan, Staff Nurse II, effective December 7, 2017.

**h. Job Description for Staff Nurse II/Disease Intervention Specialist**

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the job description as presented for Staff Nurse II/Disease Intervention Specialist. Motion passed unanimously.

### **Approve Patient Write Offs**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve patient write offs for MRNs 30288, 32646, 32931, 33286, 33361, 33488, 33513, 33642 33930, 34162, 34309, 34322, 34592 and 34901 totaling \$2,600.06. Motion passed unanimously.

### **Approve Resolutions**

**a. 2017-14: Repealing Section 207.25 of the Canton City Health Code**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-14 repealing section 207.25 of the Canton City Health Code. Motion passed unanimously.

**b. 2017-15: Amendment of Section 203.05 of the Canton City Health Code**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-15 amending section 203.05 of the Canton City Health Code. Motion passed unanimously.

**c. 2017-16: Amendment of Section 205.07 of the Canton City Health Code**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-16 amending section 205.07 of the Canton City Health Code. Motion passed unanimously.

**d. 2017-17: Amendment of Section 207.18 of the Canton City Health Code**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-17 amending section 207.18 of the Canton City Health Code. Motion passed unanimously.

**e. 2017-18: Amendment of Section 207.23 of the Canton City Health Code**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-18 amending section 207.23 of the Canton City Health Code. Motion passed unanimously.

**f. 2017-19: Amendment of Section 207.33 of the Canton City Health Code**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-19 amending section 207.33 of the Canton City Health Code. Motion passed unanimously.

**g. 2017-20: Amendment of Section 207.36 of the Canton City Health Code**

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**October 30, 2017**

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Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-20 amending section 207.36 of the Canton City Health Code. Motion passed unanimously.

**h. 2017-21: Re-adopting the Canton City Health Code**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-21 re-adopting the Canton City Health Code. Motion passed unanimously.

**i. 2017-22: Abatement of Public Nuisances**

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve resolution 2017-22 authorizing the abatement of public health nuisances. Motion passed unanimously.

**j. 2017-23: Patient Write Offs**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2017-23 authorizing the write off of patient invoices of \$125.00, or less, without prior approval by the board. Motion passed unanimously.

**Approve Recommendations of the Hearing Officer October 23, 2017**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the recommendations of the hearing officer for October 23, 2017. Motion passed unanimously.

**Approve a Contract with the National Association of County and City Health Officials for \$15,000.00 for the Purpose of Receiving Grant Funding for Accreditation Activities for the Period Following Approval by Both Parties Through June 1, 2018.**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve a contract with the National Association of County and City Health Officials for \$15,000.00 for the purpose of receiving grant funding for accreditation activities for the period following approval by both parties through June 1, 2018. Motion passed unanimously.

**Approve a Contract Amendment to the FFY 2016-2017 Ohio EPA Air Pollution Control Agreement to Revise the FFY2017 Funding Values to Reflect the Final Amounts Awarded Decreasing the FFY2017 Amount to \$765,777.00**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve a contract amendment to the FFY 2016-2017 Ohio EPA Air Pollution Control agreement to revise the FFY2017 funding values to reflect the final amounts awarded decreasing the FFY2017 amount to \$765,777.00. Motion passed unanimously.

**Approve FY2018 Women, Infants, and Children (WIC) Grant Application and Initial Budget in the Amount of \$1,372,990.00 (previously approved June 26, 2017 as \$1,398,997.00) (Grant period runs from 10/1/2017 to 09/30/2018) with the Following Sub-grantees for this Grant Cycle:**

- a. **Alliance City Health Department Contract in the Amount of \$115,492.00 (previously approved June 26, 2017 as \$117,489.00)**
- b. **Massillon City Health Department Contract in the Amount of \$135,879.00 (previously approved June 26, 2017 as \$138,229.00)**
- c. **Stark County Health Department Contract in the Amount of \$380,314.00 (previously approved June 26, 2017 as \$386,891.00)**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the FY2018 Women, Infants, and Children (WIC) grant application and initial budget in the amount of \$1,372,990.00 (previously approved June 26, 2017 as \$1,398,997.00) with a grant period from October 1, 2017 through September 30., 2018 and the above listed sub-grantees. Motion passed unanimously.

## Board of Health Minutes

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### **Approve State Farm Grant Application in the Amount of \$35,000 with a Grant Period of March 1, 2018 to February 28, 2019 for the Purpose of Funding the Stark Wide Approach to Prevention (SWAP) Program**

Ms. Snell moved and Dr. Lakritz seconded a motion to approve a State Farm grant application in the amount of \$35,000.00 with a grant period of March 1, 2018 to February 28, 2019 for the purpose of funding the Stark Wide Approach to Prevention (SWAP) program. Motion passed unanimously.

### **Approve Travel Authorization**

- a. Colton Masters, Staff Sanitarian II, for Travel from 10/9/17 to 10/11/17, NEOEHA Fall Conference in Wadsworth, OH at a Cost not to Exceed \$115.00 (1001 307001)
- b. Nejla Shaheen, Recycling Public Health Technician, for Travel from 10/9/17 to 10/11/17, NEOEHA Fall Conference in Wadsworth, OH at a Cost not to Exceed \$115.00 (1001 307001)
- c. Christine Kardos, Public Health Clerk I, for Travel from 11/13/17 to 11/15/17, Public Health Accreditation Board Learning Event in Alexandria, VA at a Cost not to Exceed \$127.00 (2317)
- d. Laura Roach, WIC Director, for Travel from 11/29/17 to 11/30/17, State WIC Director's Meeting in Columbus, OH at a Cost not to Exceed \$270.50 (2316)
- e. Amanda Morningstar, Nurse Practitioner/Nursing Supervisor, for Travel from 12/13/17 to 12/15/17, Ohio Public Health Association PHN Conference in Dublin, OH at a Cost not to Exceed \$396.80 (1001)

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the above out of district travel. Motion passed unanimously.

Dr. Fiorentino left at this time, 12:55 PM.

### **Acceptance of Division Reports**

- a. Medical Director – Nothing additional to report.
- b. Nursing/WIC – Nothing additional to report.
- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Nothing additional to report.
- e. THRIVE – Dawn Miller informed the board that the area has had a decrease in the amount of mothers smoking during the 3<sup>rd</sup> trimester of pregnancy. Medicaid has also invited the department to apply for funding. Additionally, THRIVE will be applying for a United Way grant for the purpose of funding the Pathways Hub.
- f. Environmental Health – The Environmental Health division report has been updated to include some performance management data. Also, the division is working with the dog warden to determine how to possibly reduce the number of animal bites in the city.
- g. Air Pollution Control – The issues at Republic Steel are still ongoing. A notice of violation was issued. A permit issued recently contained 15 work practice change requirements aimed at reducing these problems.
- h. Vital Statistics – Nothing additional to report.

**Board of Health Minutes**

**October 30, 2017**

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- i. Fiscal Officer – The Fiscal Officer reported that the budget for 2018 will be very similar to the 2017 budget. Additionally, the department is trying to include some floor and blind improvements.
- j. Health Commissioner – The Health Commissioner reported that the department will be conducting its annual all-staff meeting all day on November 1, 2017 at the Canton Garden Center. The board was invited to attend the meeting.
- k. Accreditation – The Accreditation Coordinator told the Board that the department was awarded a grant by the National Association of County and City Health Officials (NACCHO), that the department has submitted its application for accreditation to the Public Health Accreditation Board (PHAB) and that he and Chrissy Kardos, the backup coordinator, would be attending in-person training at PHAB headquarters on November 14 and 15.
- l. Quality Improvement – The phone answering quality improvement project is wrapping up and the team is working on improvement strategies. The immunization clinic improvement project will be starting next.

Dr. Lakritz moved and Mr. Wyatt seconded a motion to accept the Division reports. Motion passed unanimously.

**Other Business**

Dr. Lakritz moved and Ms. Snell seconded a motion to approve an agreement with One Call Now for WIC client messaging services at an amount not to exceed \$4,401.31. Motion passed unanimously.

**Announcement of Next Meeting: Monday, November 27, 2017 at 12:00 PM**

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, November 27, 2017 at 12:00 PM.

**Adjourn**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:15 PM.

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President of the Board of Health

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Secretary to the Board of Health

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Date of Approval



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 1001 - General Operating</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51874 - VERIZON WIRELESS	9795285658	Monthly Hot Spot Fee (Apr-Dec)	Paid by Check # 626457		10/26/2017	11/18/2017	11/15/2017		11/15/2017	40.17	
									Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 1	<u>40.17</u>
Account <b>705.06 - Professional Services Other Professional Services</b>											
20114 - LEXISNEXIS	1710217428 (2)	Monthly Database Service Charge (Apr-Dec)	Edit		10/31/2017	11/20/2017	11/20/2017			134.50	
50276 - MARK VRABEL FUNERAL HOME	T.Sommers	Indigent Cremation for Theresa Sommers, DOD: 10/30/2017	Edit		11/07/2017	11/21/2017	11/21/2017			495.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 2	<u>\$629.50</u>
Account <b>705.14 - Professional Services Maintenance Contracts</b>											
27986 - R & G JANITORIAL, INC.	2907	Cleaning of CCHD Offices, 2nd - 4th Quarter (Apr-Dec17)	Paid by Check # 626537		10/31/2017	11/06/2017	11/16/2017		11/16/2017	1,900.00	
									Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals	Invoice Transactions 1	<u>\$1,900.00</u>
Account <b>706.18 - Contract Service Car Wash</b>											
1597 - RED CARPET CAR WASH	Oct17 Car Washes	Cleaning of CCHD Vehicles, as needed in 2017	Edit		10/31/2017	11/20/2017	11/20/2017			8.50	
									Account <b>706.18 - Contract Service Car Wash</b> Totals	Invoice Transactions 1	<u>\$8.50</u>
Account <b>734.10 - Supplies Postage</b>											
34429 - US POSTAL SERVICE	10-17 VS	Postage for Vital Statistics	Paid by Check # 626554		11/06/2017	11/06/2017	11/16/2017		11/16/2017	341.24	
									Account <b>734.10 - Supplies Postage</b> Totals	Invoice Transactions 1	<u>\$341.24</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
34628 - I PRINT TECHNOLOGIES	506260	Printer Cartridges, as needed in 2017	Edit		10/31/2017	11/21/2017	11/21/2017			42.00	
905 - INDEPENDENCE BUSINESS SUPPLY	1449557 0	Office Supplies and Supplies for VS, N and Lab	Edit		11/21/2017	11/21/2017	11/21/2017			4.65	
7889 - OFFICE DEPOT	974442716001	Multi-Use Copy Paper, 5,000/carton, 1 skid of paper	Edit		10/25/2017	11/26/2017	11/21/2017			1,199.60	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 3	<u>\$1,246.25</u>
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b>											
1364 - OHIO DIVISION OF REAL ESTATE	Oct17 Bur. Permi	Reimbursement to the state for Burial Permits for 2017	Paid by Check # 626532		11/06/2017	11/06/2017	11/16/2017		11/16/2017	230.00	
									Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b> Totals	Invoice Transactions 1	<u>\$230.00</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1001 - General Operating</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b>										
36077 - OHIO PUBLIC HEALTH ASSOCIATION	Org. Membership	Organizational Membership Application # 626314 - 1 year	Paid by Check		11/02/2017	11/02/2017	11/13/2017		11/13/2017	100.00
							Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b> Totals	Invoice Transactions	1	<u>\$100.00</u>
							Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions	11	<u>\$4,495.66</u>
Department <b>303001 - Nurses</b>										
Account <b>705.05 - Professional Services Computer Access Line Fees</b>										
51874 - VERIZON WIRELESS	9795126733	Surface 3 service for 2017	Paid by Check # 626457		10/23/2017	11/18/2017	11/15/2017		11/15/2017	80.34
							Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions	1	<u>\$80.34</u>
Account <b>705.06 - Professional Services Other Professional Services</b>										
51158 - JON ELIAS M D	October 2017	2nd - 4th quarter Medical Director Services (Apr-Dec)	Paid by Check # 626359		11/02/2017	11/06/2017	11/14/2017		11/14/2017	1,000.00
186 - AULTMAN HOSPITAL	09 9915682-9673N	Clinic Services, Conformation FTA as needed	Edit		10/31/2017	11/21/2017	11/21/2017			29.50
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions	2	<u>\$1,029.50</u>
Account <b>705.14 - Professional Services Maintenance Contracts</b>										
39134 - RICOH USA INC	50151032668	Maintenance on MCP3503 machine for 2017, Nursing	Paid by Check # 626677		11/01/2017	12/01/2017	11/20/2017		11/20/2017	152.18
							Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals	Invoice Transactions	1	<u>\$152.18</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>										
905 - INDEPENDENCE BUSINESS SUPPLY	1449557 0	Office Supplies and Supplies for VS, N and Lab	Edit		11/21/2017	11/21/2017	11/21/2017			172.64
							Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions	1	<u>\$172.64</u>
Account <b>734.13 - Supplies Freight</b>										
43051 - SYNCB/AMAZON	Lab Supplies	60457 8781 027661 4	Edit		11/10/2017	12/05/2017	11/21/2017			6.11
							Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions	1	<u>\$6.11</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
43051 - SYNCB/AMAZON	Nursing Supplies	Office replacement light bulbs for Nursing	Edit		11/10/2017	12/05/2017	11/21/2017			119.40
43051 - SYNCB/AMAZON	Lab Supplies	60457 8781 027661 4	Edit		11/10/2017	12/05/2017	11/21/2017			10.90
							Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions	2	<u>\$130.30</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1001 - General Operating</b>										
Department <b>303001 - Nurses</b>										
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>										
7964 - KELLI TRENGER	Reimb Travel	IAP Deliverable 9a Training, 10/26/17, Columbus, OH	Paid by Check # 626374		11/06/2017	11/06/2017	11/14/2017		11/14/2017	8.00
							Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals		Invoice Transactions 1	<u>\$8.00</u>
							Department <b>303001 - Nurses</b> Totals		Invoice Transactions 9	<u>\$1,579.07</u>
Department <b>304001 - Lab</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
51563 - STERICYCLE	1007890872	Infectious Waste Disposal	Edit		10/31/2017	11/30/2017	11/20/2017			83.00
34284 - REAM & HAAGER LABORATORY	4301582, 4301300	4300668, 4301614, 463202	Edit		11/02/2017	11/21/2017	11/21/2017			247.00
51652 - WESTERN RESERVE WATER SYSTEMS INC	132529	DI Water System, Laboratory	Edit		09/28/2017	11/21/2017	11/21/2017			211.15
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals		Invoice Transactions 3	<u>\$541.15</u>
Account <b>734.13 - Supplies Freight</b>										
892 - IDEXX LABORATORIES INC.	3023035147 (1)	Water Testing Supplies, as needed in 2017	Edit		10/27/2017	11/20/2017	11/20/2017			47.79
13273 - BIOMERIEUX, INC.	1211834616 (1)	STI Testing Supplies	Edit		09/26/2017	11/21/2017	11/21/2017			52.70
892 - IDEXX LABORATORIES INC.	3023432141	Supplemental Water Testing Supplies - OEPA Survey	Edit		11/06/2017	12/25/2017	11/21/2017			43.27
							Account <b>734.13 - Supplies Freight</b> Totals		Invoice Transactions 3	<u>\$143.76</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
892 - IDEXX LABORATORIES INC.	3023035147 (2)	Water Testing Supplies	Edit		10/27/2017	11/20/2017	11/20/2017			577.73
892 - IDEXX LABORATORIES INC.	3023035147 (1)	Water Testing Supplies, as needed in 2017	Edit		10/27/2017	11/20/2017	11/20/2017			932.10
892 - IDEXX LABORATORIES INC.	3023035147 (3)	Water Testing Supplies, LAB	Edit		10/27/2017	11/20/2017	11/20/2017			138.09
13273 - BIOMERIEUX, INC.	1211834616 (1)	STI Testing Supplies	Edit		09/26/2017	11/21/2017	11/21/2017			215.19
13273 - BIOMERIEUX, INC.	1211834616 (2)	ZymBx2, STI Testing Supplies	Edit		09/26/2017	11/21/2017	11/21/2017			66.62
892 - IDEXX LABORATORIES INC.	3023432141	Supplemental Water Testing Supplies - OEPA Survey	Edit		11/06/2017	12/25/2017	11/21/2017			708.99
							Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals		Invoice Transactions 6	<u>\$2,638.72</u>
							Department <b>304001 - Lab</b> Totals		Invoice Transactions 12	<u>\$3,323.63</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>1001 - General Operating</b>										
Department <b>307001 - Environmental Health Administration</b>										
Account <b>772.20 - Travel Registration/Tuition</b>										
35141 - PATRICIA J MCCONNELL	Reimb for Travel	NEOEHA Fall Conference, 10/9-10/11/17, Wadsworth, OH	Edit		11/20/2017	11/20/2017	11/20/2017			115.00
							Account <b>772.20 - Travel Registration/Tuition</b> Totals		Invoice Transactions 1	<u>\$115.00</u>
							Department <b>307001 - Environmental Health Administration</b> Totals		Invoice Transactions 1	<u>\$115.00</u>
							Fund <b>1001 - General Operating</b> Totals		Invoice Transactions 33	<u>\$9,513.36</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2312 - V.D. - I03 Gonorhea (VD)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>											
1109 - MAHONING CO.HEALTH DEPT.	Oct17 STD Reimb.	Contract service for DIS partner services	Edit		11/13/2017	11/20/2017	11/20/2017			789.78	
								Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals		Invoice Transactions 1	<u>789.78</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
24836 - MCKESSON MEDICAL - SURGICAL	13729416,	13756949	Edit		10/31/2017	11/30/2017	11/21/2017			1,475.81	
								Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals		Invoice Transactions 1	<u>\$1,475.81</u>
								Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 2	<u>\$2,265.59</u>
								Fund <b>2312 - V.D. - I03 Gonorhea (VD)</b> Totals		Invoice Transactions 2	<u>\$2,265.59</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2313 - Local Health Dept Prev Support</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	940601	Electronic medical record system maintenance fees	Paid by Check # 626513		11/01/2017	12/01/2017	11/16/2017		11/16/2017	94.00
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions	1	\$94.00
							Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions	1	\$94.00
							Fund <b>2313 - Local Health Dept Prev Support</b> Totals	Invoice Transactions	1	\$94.00



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2314 - Family Health (476)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
51325 - ACCESS HEALTH STARK COUNTY	THRIVE	Access Health Stark for Community Workers (Medicaid Funding)	Edit		11/07/2017	11/13/2017	* 11/13/2017			44,567.25	
4168 - KENT STATE UNIVERSITY	416371-08	Comprehensive Evaluation of the Stark/THRIVE Project	Paid by Check # 626589		11/09/2017	11/13/2017	11/17/2017		11/17/2017	2,629.60	
50540 - CLEO LUCAS	Oct17 Reimb.	Community Outreach Coordinator Contract (FY18) - THRIVE	Edit		11/20/2017	11/20/2017	11/20/2017			650.00	
51644 - MY COMMUNITY HEALTH CENTER	THRIVE Payment	Community Health Worker Program, THRIVE	Edit		11/17/2017	11/20/2017	11/20/2017			19,535.50	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 4	<u>\$67,382.35</u>
Account <b>705.14 - Professional Services Maintenance Contracts</b>											
22899 - GRAPHIC ENTERPRISES	AR752700	Maintenance contract for copier/printer for THRIVE program	Edit		11/09/2017	11/19/2017	11/21/2017			249.13	
									Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals	Invoice Transactions 1	<u>\$249.13</u>
Account <b>713.13 - Utilities Telephone</b>											
50073 - TIME WARNER CABLE	312559704110517	Telephone and internet services for THRIVE program (Medicaid)	Paid by Check # 626373		11/05/2017	11/24/2017	11/14/2017		11/14/2017	114.94	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$114.94</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	THRIVE Supplies	Supplies: Office and Misc for THRIVE program	Edit		11/10/2017	12/05/2017	11/21/2017			69.35	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$69.35</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
2627 - FISHER FOOD MARKETING INC.	1029142, 1024142	Supplies for Community events and meetings	Edit		10/31/2017	11/20/2017	11/20/2017			27.50	
43051 - SYNCB/AMAZON	THRIVE Supplies	Supplies: Office and Misc for THRIVE program	Edit		11/10/2017	12/05/2017	11/21/2017			28.67	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 2	<u>\$56.17</u>
Account <b>772.20 - Travel Registration/Tuition</b>											
51329 - STARK CTY MENTAL HEALTH & ADDICTION RECVY	4564	Mental Health First Aid Training for CHWS	Edit		06/28/2017	11/21/2017	11/21/2017			30.00	
									Account <b>772.20 - Travel Registration/Tuition</b> Totals	Invoice Transactions 1	<u>\$30.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 10	<u>\$67,901.94</u>
									Fund <b>2314 - Family Health (476)</b> Totals	Invoice Transactions 10	<u>\$67,901.94</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2316 - WIC Supplemental Health - FY 77</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.05 - Professional Services Computer Access Line Fees</b>										
51468 - SPECTRUM BUSINESS	3274388011110	Internet Fees for WIC	Paid by Check		11/10/2017	11/29/2017	11/16/2017		11/16/2017	124.99
	17		# 626545							
								Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 1	<u>\$124.99</u>
Account <b>705.06 - Professional Services Other Professional Services</b>										
51448 - ONE CALL NOW	INV5466174403	Unlimited WIC	Edit		10/31/2017	11/30/2017	11/13/2017			4,401.31
	5	Messaging Services for Stark County								
								Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	<u>\$4,401.31</u>
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>										
85 - ALLIANCE CITY HEALTH DEPT	Oct17 WIC	WIC Program Expenses	Edit		11/20/2017	11/20/2017	11/20/2017			6,935.14
	Reimb									
1121 - MASSILLON CITY HEALTH DEPT	Oct17 WIC	WIC Program Expenses	Edit		11/09/2017	11/20/2017	11/20/2017			9,987.99
	Reimb									
1800 - STARK COUNTY HEALTH DEPARTMENT	Oct17 WIC	WIC Program Expenses	Edit		11/01/2017	11/20/2017	11/20/2017			31,479.75
	Reimb									
								Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals	Invoice Transactions 3	<u>\$48,402.88</u>
Account <b>713.13 - Utilities Telephone</b>										
51874 - VERIZON WIRELESS	9795093323	WIC Peer Helper Cell Phone, FY18	Paid by Check		10/23/2017	11/18/2017	11/15/2017		11/15/2017	9.57
			# 626457							
								Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$9.57</u>
Account <b>734.10 - Supplies Postage</b>										
34429 - US POSTAL SERVICE	10-17 WIC	Postage Costs for WIC Program Mailings, as needed	Paid by Check		11/06/2017	11/06/2017	11/16/2017		11/16/2017	202.57
			# 626554							
								Account <b>734.10 - Supplies Postage</b> Totals	Invoice Transactions 1	<u>\$202.57</u>
								Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 7	<u>\$53,141.32</u>
								Fund <b>2316 - WIC Supplemental Health - FY 77</b> Totals	Invoice Transactions 7	<u>\$53,141.32</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2317 - Local Health Assess &amp; Accred Fnd</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>734.14 - Supplies Computer Supplies</b>											
43051 - SYNCB/AMAZON	Accred. Supplies	60457 8781 027661 4	Edit		11/10/2017	12/05/2017	11/21/2017			16.99	
								Account <b>734.14 - Supplies Computer Supplies</b> Totals		Invoice Transactions 1	<u>\$16.99</u>
Account <b>734.71 - Supplies Computer Equip (\$0-\$999.99)</b>											
43051 - SYNCB/AMAZON	Accred. Supplies	60457 8781 027661 4	Edit		11/10/2017	12/05/2017	11/21/2017			967.94	
								Account <b>734.71 - Supplies Computer Equip (\$0-\$999.99)</b> Totals		Invoice Transactions 1	<u>\$967.94</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
51948 - CHRISTINE KARDOS	Reimb. Travel	PHABN Accreditation Training, 11/13-11/15/17, Alexandria, VA	Edit		11/20/2017	11/20/2017	11/20/2017			103.68	
								Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals		Invoice Transactions 1	<u>\$103.68</u>
								Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 3	<u>\$1,088.61</u>
								Fund <b>2317 - Local Health Assess &amp; Accred Fnd</b> Totals		Invoice Transactions 3	<u>\$1,088.61</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2318 - Local Aids Prevention</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
20114 - LEXISNEXIS	1710217428 (1)	FY17 Database Services (split between GF)	Edit		10/31/2017	11/20/2017	11/20/2017			134.50	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	<u>\$134.50</u>
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>											
85 - ALLIANCE CITY HEALTH DEPT	Oct17 HIV Reimb.	2017 HIV Prevention Expenditures	Edit		11/07/2017	11/20/2017	11/20/2017			521.89	
1109 - MAHONING CO.HEALTH DEPT.	Oct17 HIV Reimb	2017 Reimbursement for HIV Expenditures	Edit		11/13/2017	11/20/2017	11/20/2017			6,670.37	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Oct17 HIV Reimb	FY17, Additional Grant Funds for HIV Grant	Edit		10/31/2017	11/20/2017	11/20/2017			2,610.16	
1484 - PLANNED PARENTHOOD	Oct17 HIV Reimb	2017 Reimbursement for HIV Prevention Expenditures	Edit		11/03/2017	11/20/2017	11/20/2017			2,031.28	
									Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals	Invoice Transactions 4	<u>\$11,833.70</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9795116772	Cell phone service for DIS for 2017	Paid by Check # 626457		10/23/2017	11/18/2017	11/15/2017		11/15/2017	31.72	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$31.72</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
905 - INDEPENDENCE BUSINESS SUPPLY	1446180-0,	1446180-2, 1446187-0, 1446180-1	Edit		11/10/2017	11/21/2017	11/21/2017			1,573.93	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$1,573.93</u>
Account <b>734.13 - Supplies Freight</b>											
25372 - ETR ASSOCIATES	IP220333	HIV Prevention Supplies	Edit		11/09/2017	12/09/2017	11/20/2017			79.19	
9308 - JOURNEY WORKS PUBLISHING	123508A	HIV Prevention Publications	Edit		11/08/2017	12/08/2017	11/21/2017			14.70	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 2	<u>\$93.89</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
25372 - ETR ASSOCIATES	IP220333	HIV Prevention Supplies	Edit		11/09/2017	12/09/2017	11/20/2017			494.95	
31880 - GLOBAL PROTECTION CORP	178377	HIV Prevention Supplies	Edit		11/10/2017	12/10/2017	11/21/2017			984.00	
9308 - JOURNEY WORKS PUBLISHING	123508A	HIV Prevention Publications	Edit		11/08/2017	12/08/2017	11/21/2017			147.00	
43051 - SYNCB/AMAZON	HIV Supplies	60457 8781 027661 4	Edit		11/10/2017	12/05/2017	11/21/2017			161.60	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 4	<u>\$1,787.55</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 13	<u>\$15,455.29</u>
									Fund <b>2318 - Local Aids Prevention</b> Totals	Invoice Transactions 13	<u>\$15,455.29</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2320 - Nursing Clinic Activity Fund</b>										
Department <b>303002 - Travel Clinic</b>										
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
26625 - SANOFI PASTEUR	909263372	Private Purchase/Travel and Immunization Vaccines	Paid by Check # 626210		11/17/2017	11/17/2017	11/08/2017		11/08/2017	342.56
16175 - GLAXOSMITHKLINE PHARM	34288485	Private and Travel Vaccinations	Paid by Check # 626504		10/24/2017	01/22/2018	11/16/2017		11/16/2017	8,028.82
26625 - SANOFI PASTEUR	909321394	Private and Travel Vaccinations	Paid by Check # 626542		10/23/2017	01/21/2018	11/16/2017		11/16/2017	378.22
Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals								Invoice Transactions	3	<u>\$8,749.60</u>
Department <b>303002 - Travel Clinic</b> Totals								Invoice Transactions	3	<u>\$8,749.60</u>
Fund <b>2320 - Nursing Clinic Activity Fund</b> Totals								Invoice Transactions	3	<u>\$8,749.60</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2321 - Immunization Action Grant</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>										
85 - ALLIANCE CITY HEALTH DEPT	Oct17 IAP Reimb.	FY17 IAP Grant Reimbursement	Edit		11/06/2017	11/21/2017	11/21/2017			1,946.36
1800 - STARK COUNTY HEALTH DEPARTMENT	Oct17 IAP Reimb	FY17 IAP Grant Reimbursement	Edit		11/07/2017	11/21/2017	11/21/2017			1,400.00
							Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals		Invoice Transactions 2	<u>\$3,346.36</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 2	<u>\$3,346.36</u>
							Fund <b>2321 - Immunization Action Grant</b> Totals		Invoice Transactions 2	<u>\$3,346.36</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2322 - Dental Sealant 132T Grant</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
40279 - ALISON GIAMMARCO	Oct17 Dental Rei	FY17 Dental Hygienist Services plus Mileage	Paid by Check # 626193		11/02/2017	11/02/2017	11/08/2017		11/08/2017	1,693.12
20238 - MEREDITH ROBESON, D.D.S	Oct17 Dental	FY2017 Dentist services	Paid by Check # 626209		11/02/2017	11/02/2017	11/08/2017		11/08/2017	200.00
20238 - MEREDITH ROBESON, D.D.S	Nov17 Dental Rei	FY2017 Dentist services	Edit		11/20/2017	11/20/2017	11/20/2017			200.00
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals		Invoice Transactions 3	<u>\$2,093.12</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 3	<u>\$2,093.12</u>
							Fund <b>2322 - Dental Sealant 132T Grant</b> Totals		Invoice Transactions 3	<u>\$2,093.12</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2323 - Personal Responsibility Ed Pr Fd</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.05 - Professional Services Computer Access Line Fees</b>										
51874 - VERIZON WIRELESS	9795048203	iPad Service, FY18 PREP Grant	Paid by Check # 626457		10/23/2017	11/18/2017	11/15/2017		11/15/2017	40.17
							Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions	1	<u>\$40.17</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>										
905 - INDEPENDENCE BUSINESS SUPPLY	1442570-0	PREP Supplies, as needed	Edit		11/01/2017	11/21/2017	11/21/2017			76.80
							Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions	1	<u>\$76.80</u>
Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b>										
42561 - JEANNIES CATERING	10/25/17	Lunches for PREP Grant Coalition Meeting	Edit		10/25/2017	11/21/2017	11/21/2017			151.82
							Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b> Totals	Invoice Transactions	1	<u>\$151.82</u>
							Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions	3	<u>\$268.79</u>
							Fund <b>2323 - Personal Responsibility Ed Pr Fd</b> Totals	Invoice Transactions	3	<u>\$268.79</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2327 - Lead Assessment Fund</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
50260 - ACCURATE ANALYTICAL TESTING	L110470, L110752	Dust and soild sampel analysis for lead based paint testing	Edit		10/31/2017	11/30/2017	11/20/2017			168.00
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions	1	<u>\$168.00</u>
							Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions	1	<u>\$168.00</u>
							Fund <b>2327 - Lead Assessment Fund</b> Totals	Invoice Transactions	1	<u>\$168.00</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2331 - Air Pollution (134)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
30760 - AULTWORKS	162453	Quantitative Respirator Fit Testing, APC	Edit		10/17/2017	11/16/2017	11/20/2017			37.50	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	<u>\$37.50</u>
Account <b>706.18 - Contract Service Car Wash</b>											
1597 - RED CARPET CAR WASH	Oct17 Car Wash	Car washes as needed - 2017	Edit		10/31/2017	11/20/2017	11/20/2017			4.25	
									Account <b>706.18 - Contract Service Car Wash</b> Totals	Invoice Transactions 1	<u>\$4.25</u>
Account <b>706.24 - Contract Service Miscellaneous</b>											
7974 - GUARDIAN ALARM CO.	19087198	Monthly alarm monitoring fee	Edit		11/14/2017	11/21/2017	11/21/2017			420.00	
									Account <b>706.24 - Contract Service Miscellaneous</b> Totals	Invoice Transactions 1	<u>\$420.00</u>
Account <b>713.12 - Utilities Electric</b>											
1366 - OHIO EDISON CO.	11003387249_7	Electric Service for APC Monitoring Site, 2017	Paid by Check		10/04/2017	10/25/2017	11/20/2017		11/20/2017	62.63	
										# 626671	
1366 - OHIO EDISON CO.	11003387249 7	Electric Service for APC Monitoring Site, 2017	Paid by Check		11/03/2017	11/27/2017	11/22/2017		11/22/2017	84.01	
										# 626755	
									Account <b>713.12 - Utilities Electric</b> Totals	Invoice Transactions 2	<u>\$146.64</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9795127004	Cell PHone Service for 3 Cell Phones and Cell Phones	Paid by Check		10/23/2017	11/18/2017	11/15/2017		11/15/2017	150.84	
										# 626457	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$150.84</u>
Account <b>734.10 - Supplies Postage</b>											
34429 - US POSTAL SERVICE	9-17 & 10-17 APC	Postage for 2017, as needed	Paid by Check		11/06/2017	11/06/2017	11/16/2017		11/16/2017	171.80	
										# 626554	
									Account <b>734.10 - Supplies Postage</b> Totals	Invoice Transactions 1	<u>\$171.80</u>
Account <b>734.13 - Supplies Freight</b>											
39452 - UPS	0000E11A0724 27,	0000E11A07457	Edit		10/21/2017	11/20/2017	11/20/2017			68.06	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	<u>\$68.06</u>
Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b>											
43051 - SYNCB/AMAZON	APC Supplies	Site maintenance supplies - Republic Lead Monitoring Site	Edit		11/10/2017	12/05/2017	11/21/2017			323.92	
									Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b> Totals	Invoice Transactions 1	<u>\$323.92</u>
Account <b>734.57 - Supplies Machine Parts and Supplies</b>											
1909 - THERMO ENVIRONMENTAL INST., INC.	415675	Monitoring equipment parts and supplies, 2017	Edit		10/17/2017	11/16/2017	11/21/2017			662.50	
									Account <b>734.57 - Supplies Machine Parts and Supplies</b> Totals	Invoice Transactions 1	<u>\$662.50</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2331 - Air Pollution (134)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>734.71 - Supplies Computer Equip (\$0-\$999.99)</b>											
9789 - DELL MARKETING L.P.	10195035640	OptiPlex Tower Computer for David Hampon, Monitor, RW Drive	Edit		10/06/2017	11/06/2017	11/20/2017			530.16	
									Account <b>734.71 - Supplies Computer Equip (\$0-\$999.99) Totals</b>	Invoice Transactions 1	<u>530.16</u>
Account <b>758.47 - Capital Outlay Computer Equipment \$1000 - \$5000</b>											
9789 - DELL MARKETING L.P.	10195035640	OptiPlex Tower Computer for David Hampon, Monitor, RW Drive	Edit		10/06/2017	11/06/2017	11/20/2017			1,335.96	
									Account <b>758.47 - Capital Outlay Computer Equipment \$1000 - \$5000 Totals</b>	Invoice Transactions 1	<u>\$1,335.96</u>
Account <b>773.43 - Lease and Rental Payments Other Rentals</b>											
51903 - AIRGAS, INC	9948682521	Gas cylinder rental for 2017	Edit		10/31/2017	11/30/2017	11/20/2017			35.31	
									Account <b>773.43 - Lease and Rental Payments Other Rentals Totals</b>	Invoice Transactions 1	<u>\$35.31</u>
Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b>											
1404 - OLAPCOA	2018-02	Annual Agence Dues, APC	Edit		11/10/2017	11/20/2017	11/20/2017			191.00	
39909 - LINDA MORCKEL	License Reimb.	ODH Asbestos Certification, APC	Edit		11/21/2017	11/21/2017	11/21/2017			200.00	
									Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees Totals</b>	Invoice Transactions 2	<u>\$391.00</u>
									Department <b>301001 - Health - Administration Totals</b>	Invoice Transactions 15	<u>\$4,277.94</u>
									Fund <b>2331 - Air Pollution (134) Totals</b>	Invoice Transactions 15	<u>\$4,277.94</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2335 - EARLY HEAD START</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
24836 - MCKESSON MEDICAL - SURGICAL	12861292	Early Headstart Supplies as needed, FY17	Edit		10/17/2017	11/16/2017	11/21/2017			522.40
							Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions	1	<u>\$522.40</u>
							Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions	1	<u>\$522.40</u>
							Fund <b>2335 - EARLY HEAD START</b> Totals	Invoice Transactions	1	<u>\$522.40</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2351 - Food Service (055)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
43051 - SYNCB/AMAZON		Food Supplies			11/10/2017	12/05/2017	11/21/2017			998.09	
		Suplies to Perform Food Inspections	Edit								
43051 - SYNCB/AMAZON		Food - Supplies			11/10/2017	12/05/2017	11/21/2017			558.07	
		60457 8781 027661 4	Edit								
								Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals		Invoice Transactions 2	<u>\$1,556.16</u>
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b>											
1941 - TREASURER STATE OF OHIO		Oct17 RFE			11/20/2017	11/20/2017	11/20/2017			56.00	
		Reimb									
		October 2017 RFE Reimbursement	Edit								
1945 - TREASURER STATE OF OHIO		Oct17 FSO			11/20/2017	11/20/2017	11/20/2017			224.00	
		Reimb.									
		October 2017 FSO Reimbursement	Edit								
								Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b> Totals		Invoice Transactions 2	<u>\$280.00</u>
								Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 4	<u>\$1,836.16</u>
								Fund <b>2351 - Food Service (055)</b> Totals		Invoice Transactions 4	<u>\$1,836.16</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 10/25/17 - 11/22/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2354 - Solid Waste Disposal License</b>											
<b>Account 201 - Accounts Payable</b>											
21121 - GRAINGER	9608548682,	9610095045, 9608548690	Edit		11/07/2017	12/07/2017	11/20/2017			(1,031.75)	
43051 - SYNCB/AMAZON	Recycle Supplies	60457 8781 027661 4	Edit		11/10/2017	12/05/2017	11/21/2017			(80.99)	
									Account <b>201 - Accounts Payable</b> Totals	Invoice Transactions 2	<u>(\$1,112.74)</u>
<b>Department 307001 - Environmental Health Administration</b>											
<b>Account 734.58 - Supplies Miscellaneous Supplies</b>											
21121 - GRAINGER	9608548682,	9610095045, 9608548690	Edit		11/07/2017	12/07/2017	11/20/2017			1,031.75	
43051 - SYNCB/AMAZON	Recycle Supplies	60457 8781 027661 4	Edit		11/10/2017	12/05/2017	11/21/2017			80.99	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 2	<u>\$1,112.74</u>
									Department <b>307001 - Environmental Health Administration</b> Totals	Invoice Transactions 2	<u>\$1,112.74</u>
									Fund <b>2354 - Solid Waste Disposal License</b> Totals	Invoice Transactions 4	<u>\$0.00</u>
									Grand Totals	Invoice Transactions 105	<u>\$170,722.48</u>

\* = Prior Fiscal Year Activity



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Canton City Health District

**Board of Health Meeting**  
Monday, November 27, 2017 @ 12:00pm – Board Room  
**Miscellaneous Items**

1. Stark County THRIVE Pathways Community HUB Coordinator – Job Description
2. WIC Peer Helper – Job Description



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# Position Description

Canton City Health District  
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<b>Position Title:</b>				<b>Position #:</b>	
<b>Working Title:</b>	Stark County THRIVE Pathways Community HUB Coordinator			<b>CS Status:</b>	Classified
<b>Division or Unit:</b>	Office of Public Health Information			<b>Reports to:</b>	Canton-Stark County THRIVE Project Manager
<b>Employment Status:</b>	Full-time	<b>Pay Grade:</b>	FT-4	<b>FLSA Status:</b>	Non Exempt
<b>Funding Source:</b>	This is a grant funded position.				

**Position Summary:** This is an advanced, responsible and highly confidential position. The Stark County THRIVE Pathways Community HUB Coordinator assists the THRIVE Project Manager who serves as the HUB Director, to oversee the technical and confidential operations of the Community Pathways HUB. Provides high-level support by conducting daily research, oversight of HUB database, and coordination with Community Health Workers regarding accuracy and consistency of client data being entered into system.

**Essential Duties and Responsibilities:**

- Responsible for assisting with data entry of Pathways client documentation forms into Microsoft Excel;
- Responsible for assisting with data entry of Pathways client documentation forms into online HUB database (Care Coordination Systems);
- Attend various coalition and planning meetings throughout the community related to health disparities, healthy pregnancy, early childhood and infant mortality
- Serve as a member of the Canton-Stark County THRIVE Core Team
- Use the Pathways database to create monthly reports to update care coordination agency site supervisors on staff's productivity
- Serve as point of contact for Community Health Workers/Care Coordinators regarding important client information, referrals, etc.
- Assist with day-to-day operations of the Pregnancy Pathways program
- Provide support to Access Health Stark County in operations of the Adult Pathways program
- Assist THRIVE Project Manager/HUB Director in developing monthly reports for funders and contracted agencies to evaluate progress of program goals and objectives;
- Serve as local point of contact for Hospital Council of Northwest Ohio/Northwest Ohio Pathways HUB to facilitate training around the Pathways Community HUB Model and Pathways database for all Community Health Workers, Site Supervisors and HUB staff as needed;
- Serve as point of contact for Community Health Workers (CHWs) regarding important client information and system issues;
- Assist with day to day operations of the Pathways HUB; and
- Assist THRIVE Project Manager/HUB Director with other project as assigned

**Other Duties and Responsibilities:**

- Work with THRIVE Epidemiologist and other team members to develop updated brochures regarding infant mortality statistics

- Minimum Qualifications:**
- A bachelor’s degree in health-related field or equivalent degree required;
  - Previous experience in public health or a hospital setting required;
  - Knowledge of project evaluation, statistics, and medical terminology is critical;
  - Ability to work with diverse constituents and coalition development experience required;
  - Grant writing and reporting experience desired;
  - Proficient in the use of Microsoft Office Suite software;
  - Ability to learn commonly used software programs as well as specialized software required;
  - Excellent written and verbal skills required;
  - Critical thinker, able to research, design, oversee and complete projects with minimal guidance;
  - Must be a self-starter, independent worker, and able to work as a member of a team;
  - Must be adaptable and willing to accommodate routine travel within Ohio.

**Preferred Qualifications:** Ohio Board of Nursing Certification as Community Health Worker

**Minimum Credentials:** None

- Key Competencies:** The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:
- Analytical and Assessment Skills:
  - Policy Development and Program Planning Skills:
  - Communication Skills:
  - Cultural Competency Skills:
  - Community Dimensions of Practice Skills:
  - Public Health Sciences Skills:
  - Financial Planning and Management Skills:
  - Leadership and Systems Thinking Skills:

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus:
- Accountability:
- Equity, Ethics and Fairness:
- Continuous Quality Improvement:
- Occupational Health and Safety:
- Emergency Preparedness:

**Work Environment:** • Usual office environment with frequent sitting, walking, and standing, and occasional climbing, stooping, kneeling, crouching, crawling, and balancing. Frequent use of eye, hand,



# Position Description

Canton City Health District  
DRAFT

and finger coordination enabling the use of office machinery. Oral and auditory capacity enabling interpersonal communication as well as communication through automated devices such as the telephone.

- Ability to travel occasionally domestically.

**Approval:** This position description was approved by the Board of Health on: \_\_\_\_\_

**Revision History:** Dates of prior approved versions: \_\_\_\_\_

### Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



# Position Description

<b>Position Title:</b>	WIC Peer Helper			<b>Position #:</b>	
<b>Working Title:</b>	Peer Helper			<b>CS Status:</b>	N/A
<b>Division or Unit:</b>	WIC			<b>Reports to:</b>	WIC Breastfeeding Coordinator
<b>Employment Status:</b>	Part-Time	<b>Pay Grade:</b>	PT13	<b>FLSA Status:</b>	Non-exempt
<b>Funding Source:</b>	WIC Grant				

**Position Summary:** A WIC Peer Helper is a paraprofessional support person who gives basic breastfeeding information and encouragement to WIC pregnant and breastfeeding mothers. Peer Helpers also provide appropriate breastfeeding referrals for issues beyond their scope of practice.

**Essential Duties and Responsibilities:**

- 70% Breastfeeding Education and Support: Under the supervision of the Breastfeeding Coordinator, will use excellent customer service and communication skills in ongoing contact with breastfeeding and pregnant WIC participants in the clinic setting, on the telephone (in clinic or at home as required), or during breastfeeding classes, support groups, or outreach events. All Staff must adhere to the confidentiality requirements of the WIC Program. Additional responsibilities include: Assist the Breastfeeding Coordinator with various breastfeeding duties; serve as a breastfeeding resource person to WIC Staff; assist with clinic and health fair displays/bulletin boards; with permission issue and teach participants about the use of breast pumps; perform other duties as assigned.
- 15% Referrals: Peer Helpers must make referrals to the WIC Breastfeeding Coordinator or other designated Health Professional when appropriate.
- 15% Administrative: Maintain accurate and thorough documentation; schedule client contacts in an organized, consistent manner; maintain filing systems; use various computer applications including Agency email accounts and the WIC Computer System(s).

**Other Duties and Responsibilities:**

- Be available for flexible work hours that may include some after-hours breastfeeding support from home.
- Participate in State WIC Peer Helper Conference Calls.
- Organize and participate in WIC Breastfeeding Outreach in the Community.
- Participate in Agency and State WIC Meetings.
- Complete a minimum of 6 hours continuing education per year in the field of lactation.

**Minimum Qualifications:**

- Has breastfed an infant exclusively or substantially for at least six months.
- Has been a former or current WIC participant or eligible for WIC services.
- High School Diploma or GED.
- Has reliable transportation with a valid driver's license.

**Preferred Qualifications:**

- Is enthusiastic about breastfeeding and wants to help other mothers enjoy a positive experience.
- Excellent communication skills (verbal, non-verbal, written).
- Previous work experience.
- Up-to-date computer system skills & social media knowledge.
- Bilingual/cultural awareness.



# Position Description

Canton City Health District  
DRAFT

## Minimum

**Credentials:** N/A

**Key Competencies:** The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Communication Skills: 3A2, 3A7
- Cultural Competency Skills: 4A1, 4A2, 4A5
- Community Dimensions of Practice Skills: 5A1, 5A7
- Financial Planning and Management Skills: 7A3, 7A11
- Leadership and Systems Thinking Skills: 8A1, 8A6, 8A7, 8A9

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6
- Emergency Preparedness: 6A1, 6A2, 6A3

**Work Environment:** • General office setting in a health department facility. WIC clinic is fast-paced and typically noisy due to high volume of clients. Work performed in this position may be subject to challenging interactions with community members. Some in-state travel required.

**Approval:** This position description was approved by the Board of Health on:

**Revision History:** Dates of prior approved versions:

## Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



**Public Health**  
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Canton City Health District

**Board of Health Meeting**  
Monday, November 27, 2017 @ 12:00pm – Board Room  
**Resolutions for Approval**

1. 2017-24: Establishing Food License Fees

**Resolution 2017-24**

*A resolution by the Board of Health of the Canton City Health District,  
State of Ohio amending section 251.02 of the Canton City Health Code  
to amend a schedule of fees for food protection licenses.*

BE IT RESOLVED that section 251.02 of the Canton City Health Code be amended to read as follows:

251.02 LICENSE FEES

(A) The license fee for a food service operation or a retail food establishment as described in chapter 3717 of the Ohio Revised Code shall be charged as follows, plus any additional fee as required by chapter 3717 of the Ohio Revised Code:

License Category	License Fee
Food Service Operation/Retail Food Establishment Commercial Operation with floor area from 0 to 24,999sq. ft.	
Risk Level 1	\$300.00
Risk Level 2	\$350.00
Risk Level 3	<del>\$650.00</del> \$675.00
Risk Level 4	<del>\$1100.00</del> \$875.00
Food Service Operation/Retail Food Establishment Commercial Operation with floor area equal to or greater than 25,000sq. ft.	
Risk Level 1	<del>\$300.00</del> \$450.00
Risk Level 2	<del>\$350.00</del> \$475.00
Risk Level 3	<del>\$850.00</del> \$1210.00
Risk Level 4	<del>\$1500.00</del> \$1650.00

(B) The license fee for a noncommercial food service or a noncommercial retail food establishment as described in chapter 3717 of the Ohio Revised Code shall be 50% of the commercial fee specified in section 251.02(A) of the Canton City Health Code, plus any additional fee as required by chapter 3717 of the Ohio Revised Code.

(C) The license fee for a vending food service operation as described in chapter 3717 of the Ohio Revised Code shall be ~~\$30.00~~ \$25.00, plus any additional fee as required by chapter 3717 of the Ohio Revised Code.

(D) The license fee for a mobile food service operation or a mobile retail food establishment as described in chapter 3717 of the Ohio Revised Code shall be ~~\$165.00~~ \$120.00, plus any additional fee as required by chapter 3717 of the Ohio Revised Code.

(E) The license fee for a temporary food service operation or a temporary retail food establishment as described in chapter 3717 of the Ohio Revised Code shall be \$47.00 for each day of operation at one location for a single event as required by law, plus any additional fee as required by chapter 3717 of the Ohio Revised Code.

(F) Pursuant to Section 3717.25 of the Ohio Revised Code, the fee for a plan review of a new ~~commercial risk based operation shall be two hundred (\$200.00). The fee for the plan review of an existing commercial risk based operation shall be one hundred dollars (\$100.00).~~ OR EXISTING COMMERCIAL RISK BASED OPERATION SHALL BE NINETY (90%) PERCENT OF THE RISK LEVEL LICENSING FEE ASSIGNED TO THE OPERATION. The plan review fee for a non-commercial risk based operation shall be fifty percent (50%) of the commercial risk based plan review fee. The plan review fee shall be paid at the time of plan submission and is non-refundable.

BE IT FURTHER RESOLVED that this resolution will become effective on February 1, 2018.

ADOPTED by the Board of Health of the Canton City Health District this 22<sup>nd</sup> day of January, 2018.

APPROVED:

\_\_\_\_\_  
President  
Canton City Board of Health

\_\_\_\_\_  
Secretary  
Canton City Board of Health

\_\_\_\_\_  
First Reading

\_\_\_\_\_  
First Publication

\_\_\_\_\_  
Second Reading

\_\_\_\_\_  
Second Publication

\_\_\_\_\_  
Third Reading

\_\_\_\_\_  
Effective Date



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Canton City Health District

**Board of Health Meeting**  
Monday, November 27, 2017 @ 12:00pm – Board Room  
**Division Reports**

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health – **No report**
7. Air Pollution Control – **No report**
8. Vital Statistics
9. Fiscal
10. Health Commissioner – **No report**
11. Accreditation Team
12. Quality Improvement Team – **No report**

# Canton City Health Department

October 2017 Report (Meeting 11/27/17)

**NURSING DIVISION**

Jon Elias, M.D.  
Medical Director

Diane Thompson, R.N., M.S.N., DON  
Nursing Division

## CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	9	89	395
Tuberculosis (TB) Mantoux	8	24	157
Travel	4	30	219
S.T.I.	9	89	902
C.T.S.	5	4	57
Field/Outreach Testing		0	72
SWAP	4	55	207
SWAP Testing		1	5

## DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	486	2457	207	1286

## HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD
Tests Performed	55	689	2	9
Results Given	54	677	2	9

## HIV INFECTION

	Month	YTD	Total HIV Infected	Deaths for Month	Deaths for Year	Total Living with HIV Infection
Canton City	2	18	420	0	0	405
Stark County*	0	6	584	0	0	579

\* excludes Canton City Residents

\*\* corrected

**HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.**

**SPECIAL PROGRAMS**

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			3	22
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	2	0	45
Health Promotions / Fairs (Goodwill Parenting talks)	4	17	93	511
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal 11 per year	1	3		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal 11 per year	1	5		
DIS Interviews and/or Visits	12	78		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st-June 30th]	3	47		

**WIC Division  
Monthly Caseload Report**

**Assigned Caseload for Canton WIC FY17: 2, 496**

**Assigned Stark Project Caseload FY16: 6,547**

<b>WIC Fiscal Year 2017</b>		
<b>October 2016 – September 2017</b>		
	<b>Canton City</b>	<b>Total for Stark Project</b>
July 2017	2,162	5,768
August 2017	2,235	5,900
September 2017	2,225	5,875

**Assigned Caseload for Canton WIC FY17: 2, 285**

**Assigned Stark Project Caseload FY16: 6,163**

<b>WIC Fiscal Year 2018</b>		
<b>October 2017 – September 2018</b>		
	<b>Canton City</b>	<b>Total for Stark Project</b>
October 2017	2,208	5,883

# Canton City Health Department

November 2017 Report (Meeting 11/27/2017)

WIC DIVISION

*Information Technology (IT) Information in this report is taken from the State WIC All Project Letter #2018-006:*

## **1. Internet-based WIC Certification System Coming Soon**

- a. In the past, the Association of Ohio Health Commissioners, and some of its members, had been vocal about the need to integrate WIC clinic IT equipment.
- b. This new system will not require a WIC-dedicated server.
  - i. With the move to an internet-based system, local agencies will now have the ability to integrate WIC clinic equipment with other agency IT. There may be cost savings as the WIC Program will no longer be a closed system.
- c. State WIC will work with each local agency during FY2018 to address agency specific concerns to the best of their ability.

## **2. Fiscal Year 2018 IT Purchases**

- a. In the past, ODH has purchased the local WIC agency equipment, including computers.
- b. Beginning in FY2018, ODH plans to transition the purchase of the local WIC agency computers from the ODH to the local WIC agencies.
- c. Local WIC Agency computer funds will be disbursed to the local WIC agencies through a reallocation (increase) of local agency project awards in the 2<sup>nd</sup> Quarter of FY2018.
- d. State WIC will provide the local WIC agencies with computer specifications and vendor lists to assist the local WIC agencies in purchasing computers that meet ODH specifications, and to help ensure costs are within budget.
- e. New routers will be sent that will need to be configured by the local project's IT departments.
  - i. IT departments may also elect not to use the router if the agency has another router that they would prefer to use.

## **3. IT Support**

- a. The State WIC Help Desk will continue to support local WIC projects for the current and new WIC Certification System.
- b. Local agencies will have the ability to manage the WIC computers and other IT equipment.

## **4. State WIC On-Site Program Audit Scheduled for FY2018**

- a. State WIC has scheduled the Stark WIC Management Evaluation for April 3-5, 2018.
- b. These On-Site Reviews are conducted every two years.

# Canton City Health Department

November 2017 (Meeting 11/27/2017)

**LABORATORY**

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
<b>WATER:</b>						
Private	143	49	0	1302	441	0
Public	60	3	0	461	64	21
Commercial	0	0	0	97	0	0
Other	0	0	0	5	5	0
<b>FOOD SERVICES:</b>						
Frozen Desserts	70	15	0	586	88	0
Other Exams	0	0	0	2	2	0
<b>CLINICAL:</b>						
Gonorrhea-smear	17	5	5	175	34	20
N.G.U.	17	8	0	175	103	0
Gonorrhea-culture	23	5	5	515	33	15
Oxidase Reflex	41	8	0	405	54	4
Culture Gram Stain Reflex	8	5	0	54	48	3
Sugar Confirmation Reflex	7	5	0	51	32	3
Gonorrhea-Gene amp.	62	4	0	634	22	15
Chlamydia-Gene amp.	62	2	0	634	52	15
Syphilis Serology Qualitative	63	5	0	696	30	10
Syphilis Serology Quantitative	5	5	0	30	30	6
Candida	25	4	0	249	37	4
Gardnerella	25	13	0	249	121	4
Trichomonas	25	3	0	249	38	4
Pregnancy-urine	4	0	0	45	2	2
HIV screen	53	2	0	687	9	4
Blood Lead	15	0	0	44	1	6
<b>MISCELLANEOUS:</b>						
Pollen counts	10	10	0	127	127	0
Other Exams	0	0	0	12	7	0
Misc. (insects, etc.)	0	0	0	4	2	0

# Canton City Health Department

October Report (Meeting 11/27/2017)

ENVIRONMENTAL HEALTH

## Environmental Summary Numbers (Performance Management)

Summary Statistics	Cases Opened	Cases Acknowledged	Cases Closed	Days took to acknowledge	Days took to Close
Environmental Investigations	127	86	114	02.4	20.90

Summary Statistics	Tires received/Quarter	2017 HHW Received	2017 E-Waste Received	2017 Scrap Tons	2017 Monies
Recycling Center	Currently 1 <sup>st</sup> month of 4 <sup>th</sup> quarter	NA	NA	91.54	\$28670

Summary Statistics	Cases Opened	Cases Acknowledged	Cases Closed	Days took to acknowledge	Days took to Close
Animal Bite Investigations	29	19	13	0.1	5.9

Summary Statistics	Plan Reviews	Inspections Due	Inspections Performed	Expected Inspections	Days out of compliance
Food Service Activities	NA	NA	NA	NA	NA

NOTES: Currently tracking confirmed enteric reports in SCF as well as beginning to input every food service facility in the system to track plan review process.

Looking into adding standard pictures with nuisance orders to help the violator “see” how things should look. This is not a shaming method; just a way to cross potential language and learning borders.

Working on a way to separate out animal barking cases. We currently have 3 this month that were assigned to us automatically yet this belongs to CPD.

# Canton City Health Department

October 2017 Report (Meeting 11/27/17)

AIR POLLUTION CONTROL

## AIR MONITORING:

### Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	# OF REQUIRED MONITORS	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	3	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	1	1	Canton Health Department
PM2.5	Attainment	4	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a	2	2	Canton Fire Station #8
Lead	Attainment	1	2	Republic Steel

- *Monitoring Network Details:*

- The Ozone Season ended 10/31/2017 to the monitoring equipment has been shutdown. Routine maintenance will be performed on the monitoring equipment and the ozone standards will be recertified in the next few months to prepare for the 2018 season.

### Air Pollution Laboratory Report

#### *Suspended Particulates PM2.5- Comparison of Monthly Averages\** (in micrograms per cubic meter of air)

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

\*Note: Due to data availability averages are reported for previous month

Location	September 2013	September 2014	September 2015	September 2016	September 2017
#1 Health Department	11.4	10.5	10.2	6.9	9.2
#15 Fire Station #8	12.4	12.8	10.4	8.0	10.8

#### *Air Quality Index (AQI) - Comparison of Monthly Data*

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	October 2013	October 2014	October 2015	October 2016	October 2017
# of AQI Reporting Days	23	23	22	22	22
Highest AQI Value	56	52	47	52	59
# of Days in Good Category	19	22	22	21	20
# of Days in Moderate Category	4	1	0	1	2
# of Days in Unhealthy For Sensitive Groups Category	0	0	0	0	0
# of Days in Unhealthy Category	0	0	0	0	0

# APC Compliance Monitoring Activities

October 2017

Activity	Month Totals					Quarter Goal	Quarter Totals		CYTD Totals	
	Received	Investigated		Recd	Inv	Recd	Inv	Recd	Inv	
<i>INSPECTIONS</i>										
1. High Priority facilities inspected (FCE)	3					4	3		12	
2. High Priority facility Site Visits conducted	2						2		33	
3. Non-High Priority facilities inspected	0					0	0		1	
4. Non-High Priority facility Site Visits conducted	1						1		18	
5. Site Visits conducted at Non-Facilities	1						1		23	
6. Performance tests observed	2						2		19	
7. Opacity observations made	2						2		22	
8. Anti-tampering inspections	0					1	0		3	
<i>COMPLAINTS</i>										
	Received	Investigated		Recd	Inv		Recd	Inv	Recd	Inv
9. Complaints received & investigated (total of a-e)	32	33		32	33		250	238		
a. Open burning	22	24		22	24		178	170		
b. Related to a High Priority Facility	5	5		5	5		28	28		
c. Related to a Non-High Priority Facility	0	0		0	0		8	8		
d. Asbestos	0	0		0	0		3	3		
e. Other	5	4		5	4		33	29		
<i>ASBESTOS</i>										
10. Demo/Renovation notifications received	11						11		181	
11. Demo/Renovation inspections performed	2					15%	2		52	
12. Non-Notifier inspections performed	1						1		5	
13. Asbestos Landfill inspection performed	0					0	0		3	
<i>OPEN BURNING ISSUANCE</i>										
	Received	Issued		Recd	Issd		Recd	Issd	Recd	Issd
14. Open Burning Notifications	0	0		0	0		6	6		
15. Open Burning Permissions	1	2		1	2		5	5		
<i>ENFORCEMENT</i>										
	OB	Asb	Fac	Ot	Total					
16. Warning actions taken	6	0	0	0	6		6		30	
17. General NC enforcement actions taken	15	3	1	0	19		19		105	
18. Significant NC enforcement actions taken	0	1	1	0	2		2		19	
19. GNC Resolved without further action – Local	15	3	1	0	19		19		111	
20. SNC Resolved without further action – Local/OEPA	0	0	0	0	0		0		4	
21. Enforcement Action Referral to Ohio EPA	0	2	1	0	3		3		12	
22. Final Enforcement Action Issued by OEPA/AGO	0	0	0	0	0		0		7	

Abbreviations: OB = open burning; Asb = asbestos; Fac = facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

### **SIGNIFICANT COMPLIANCE MONITORING DETAILS:**

*Please see the APC Compliance Monitoring Activities table on the previous page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.*

- 10/3-5/17: Carl Safreed, Courtney Rusnak, Linda Morckel, and Jaclyn Hupp, were on site at FEPTIO facility, Ball Metal Food Container, located at 2121 Warner Road SE, Canton, to observe a stack test of their regenerative thermal oxidizer and permanent total enclosure control system for their metal parts coating operation. The pollutants tested were VOC. This test included a retest of their operations tested in March 2017 as well as an initial test of their other operations. The stack test results report is due by 11/05/17.
- 10/11/17: Ron Jones sent a general non-compliance NOV and Resolution of Violation combination letter to Title V facility, Republic Steel, located at 2633 Eighth St NE, Canton, regarding the paperwork violations discovered during the 3/28/17 comprehensive inspection of the CBCF leaded steel operations. All paperwork violations have since been resolved.
- 10/17/17: Jaclyn Hupp sent Coleman Trucking, Inc. and Canton Local Board of Education a 2<sup>nd</sup> significant non-compliance NOV letter for repeated asbestos violations associated with improper asbestos abatement activities in preparation for demolition of the former Canton South High School. Although the violations were resolved by cleaning up the regulated asbestos containing materials, Canton APC has added these repeat violations to the case referred to Ohio EPA for further enforcement action in September 2017.
- August 2017: Five (5) separate air pollution complaints were received from the community regarding Title V facility, Republic Steel, located at 2633 8<sup>th</sup> St NE, Canton. All 5 complaints were investigated with initial site visits. During routine field work, visible emissions were noticed at the facility, so two (2) additional site visits were conducted during the month, during which two (2) separate opacity observations were made using Method 9 on the visible emissions coming from the facility. All five (5) complaints were regarding dust on their vehicles/homes. Some of the opacity observations were in violation of the facility's permit requirements. A significant Notice of Violation (NOV) letter for the August, September and early October opacity violations, particulate emission limit violations, and hours of operation records violations was sent to Republic Steel on 10/05/17 including a request for a compliance plan. The complaints are still under investigation and we continue to receive new complaints for investigation.

### **SIGNIFICANT OTHER EVENTS:**

- 10/09/17-10/13/17: Linda Morckel attended a 5-day Asbestos Contractor Supervisor course in Columbus. Since she passed the examination that followed, she will submit paperwork to Ohio Department of Health to be a certified Asbestos Hazard Abatement Specialist. Linda will act as a back up to Jaclyn Hupp in performing inspections of asbestos abatement projects throughout Stark County.

**PERMITTING:**

**Facility Universe in Stark County (APC Jurisdiction)**

	<b>September 2017 End Balance</b>	<b>Facilities shutdown in October 2017</b>	<b>New Facilities in October 2017</b>	<b>Facilities changed type in October 2017</b>	<b>October 2017 End Balance</b>
# of Title V Facilities	20	0	0	0	20
# of FEPTIO Facilities	20	0	0	0	20
# of NTV Facilities	182	0	0	0	182
# of PBR Facilities	283	0	0	0	283

**Summary of Permit Activity for October 2017**

	<b>Incoming</b>	<b>Outgoing</b>	
	<b>Applications Received</b>	<b>Draft Issued Permits</b>	<b>Final Issued* Permits</b>
TVPTI-Initial Installation	1	0	0
TVPTI-Ch31 Modification	0	0	1
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	0	0	0
NTVPTIO-Ch31 Modification	0	0	0
<b>Total Installation Permits</b>	<b>1</b>	<b>0</b>	<b>1</b>
TVPTO-renewal	0	1	0
FEPTIO-renewal	0	0	0
PTIO-renewal	0	0	0
<b>Total-Renewals</b>	<b>0</b>	<b>1</b>	<b>0</b>
TVPTI - Admin Modification	0	0	2
TVPTO-APA/MPM/SPM	0	0	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	0	0
<b>Total other permits</b>	<b>0</b>	<b>0</b>	<b>2</b>
PBR-Initial Installation	0	n/a	0
PBR-Replace Renewal	0	n/a	0
PBR-Other	1	n/a	1
<b>Total PBRs</b>	<b>1</b>	<b>n/a</b>	<b>1</b>
<b>GRAND TOTAL</b>	<b>2</b>	<b>1</b>	<b>4</b>

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.

- *Significant Permit Issued Details:* On 10/18/17, Republic Steel’s administrative modification TVPTI P0123277 was issued to modify the CBCF leaded steel permit issued December 2016 to update a typographical error in the leaded steel emissions calculations. This permit also added numerous new dust handling work practice requirements to further minimize the fugitive dust from lead containing dust handling.

**Summary of Permit Goals and Status for CYTD 2017**

	<b>CYTD Final Issued* Permits</b>	<b>DAPC Yearly Issuance Goals</b>
FEPTIO-Renewal (backlogged)~	1	<b>6</b>
NTVPTIO-Renewal (backlogged)~	3	<b>15</b>

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.  
 ~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	<b>Processing complete; waiting for CO to issue</b>	<b>CYTD TVPTO Issuance Details</b>				<b>DAPC Yearly Issuance Goal</b>
		<b>Draft</b>	<b>PPP</b>	<b>PP</b>	<b>Final*</b>	
TVPTO-Renewal~	0	3	1	1	1	<b>6</b>

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.  
 ~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	<b>CYTD permits issued final*</b>	<b>CYTD permits issued on time</b>	<b>% of permits issued on time</b>	<b>Goal</b>
% of Installation Permits issued final within 180 days	6	4	66.7%	<b>100%</b>
% of Admin Mod Permits issued final within 180 days	10	9	90.0%	<b>100%</b>

\*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2017.

- *Permit Issuance Goals and Status:* We have been focused on processing the renewal permit applications in the month of October, which are more time consuming. The MPLX Terminal Title V permit renewal was issued draft in October 2017 which the 30-day public comment period will end in December 2017; we anticipate the processing of the PPP issuance in December. The September 2017 draft issuance of the Marathon Refinery Title V permit had numerous comments submitted in which staff are working through; we anticipate the processing of the PPP issuance in December. The backlogged permit reviews on Terri’s to-do list will need to be prioritized to get completed next month to maintain our performance. All staff members are working very hard toward achieving their goals.

# Canton City Health Department

October Report 2017 (Meeting 11/27/2017)

VITAL STATISTICS

Certificates Issued	OCT 2017	2017 YTD	2016 YTD
Death Certificates Issued	721	5,975	5,508
Birth Certificates Issued	475	8,165	8,406

*Births Total Residents & Nonresidents	OCT 2017	2017 YTD	2017 YTD
Births	384	3,499	
Unmarried Parent Births	186	1,721	49%
Births to Mothers aged 14 and under	-	1	0%
Births to Mothers aged 15 - 17	6	68	2%
Births to Mothers aged 18 - 19	22	186	5%
Births to Mothers aged 20 - 24	84	842	24%
Births to Mothers aged 25 - 29	142	1,237	35%
Births to Mothers aged 30 - 34	89	771	22%
Births to Mothers aged 35 - 39	34	345	10%
Births to Mothers aged 40 - 44	7	49	1%
Births to Mothers aged 45 and over	-	-	-

Deaths in Canton City	OCT 2017	2017 YTD	YTD Male	TYD Female
Total	117	1,472	54%	46%
Deaths aged 0 - 9	2	24	54%	46%
Deaths aged 10 - 19	-	-	-	-
Deaths aged 20 - 29	1	33	79%	21%
Deaths aged 30 - 39	3	29	62%	38%
Deaths aged 40 - 49	2	51	63%	37%
Deaths aged 50 - 59	14	167	57%	43%
Deaths aged 60 - 69	24	327	62%	38%
Deaths aged 70 -79	35	335	56%	44%
Deaths aged 80 and over	36	506	44%	56%

Based on the number of births and deaths registered for the month of October 2017.

**City of Canton**  
**Statement Of Cash Position**

Report Date: 10/31/2017

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$149,482.63	\$1,339.80	\$23,383.07	\$4,231.47	\$22,382.69	\$150,483.01	\$4,175.16	\$146,307.85
2313 - Local Health Dept Prev Support	\$176,731.04	\$0.00	\$71,537.33	\$5,287.90	\$47,884.02	\$200,384.35	\$4,308.37	\$196,075.98
2314 - Family Health (476)	\$1,328,616.75	\$19,633.93	\$1,669,949.08	\$50,252.96	\$665,634.60	\$2,332,931.23	\$620,496.69	\$1,712,434.54
2315 - HTLV Antibody (Aids)	\$5,572.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,572.32	\$2,100.00	\$3,472.32
2316 - WIC Supplemental Health - FY 77	\$345,341.41	\$178,821.09	\$1,051,760.88	\$206,487.63	\$1,073,760.93	\$323,341.36	\$166,680.95	\$156,660.41
2317 - Local Health Assess & Accred Fnd	\$19,192.82	\$0.00	\$0.00	\$15,043.75	\$15,088.75	\$4,104.07	\$2,088.73	\$2,015.34
2318 - Local Aids Prevention	\$352,968.27	\$41,768.48	\$270,400.49	\$40,244.80	\$251,884.52	\$371,484.24	\$39,087.20	\$332,397.04
2319 - Aids Home Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 - Nursing Clinic Activity Fund	\$296,056.83	\$18,125.91	\$179,139.97	\$8,201.40	\$88,120.98	\$387,075.82	\$12,004.39	\$375,071.43
2321 - Immunization Action Grant	\$141,993.06	\$6,969.34	\$50,132.97	\$11,030.66	\$93,520.36	\$98,605.67	\$30,724.31	\$67,881.36
2322 - Dental Sealant 132T Grant	\$149,358.44	\$6,194.00	\$40,992.03	\$8,306.59	\$57,103.37	\$133,247.10	\$11,546.91	\$121,700.19
2323 - Personal Responsibility Ed Pr Fd	\$27,746.81	\$14,500.00	\$145,805.27	\$23,583.18	\$117,282.84	\$56,269.24	\$1,341.80	\$54,927.44
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$12,174.31	\$0.00	\$0.00	\$0.00	\$5,940.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$17,737.42	\$0.00	\$10,612.46	\$1,211.74	\$8,547.40	\$19,802.48	\$836.05	\$18,966.43
2328 - Public Health Infrastructure	\$46,923.04	\$0.00	\$232,742.08	\$12,617.53	\$224,548.97	\$55,116.15	\$82.68	\$55,033.47
2329 - Smoke Free Ohio	\$23,611.59	\$0.00	\$1,125.00	\$605.86	\$3,598.77	\$21,137.82	\$900.00	\$20,237.82
2331 - Air Pollution (134)	\$592,653.57	\$69,275.45	\$663,243.89	\$102,069.67	\$642,578.26	\$613,319.20	\$38,942.46	\$574,376.74
2332 - Air Pollution (135)	\$40,258.25	\$0.00	\$688.00	\$1,417.63	\$33,684.46	\$7,261.79	\$0.00	\$7,261.79
2335 - EARLY HEAD START	\$15,797.67	\$1,828.44	\$12,208.83	\$2,736.14	\$19,851.87	\$8,154.63	\$3,553.23	\$4,601.40
2351 - Food Service (055)	\$62,873.52	\$7,019.00	\$264,229.25	\$27,884.91	\$176,325.44	\$150,777.33	\$2,485.29	\$148,292.04
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,502.34	\$0.00	\$5,740.00	\$305.76	\$4,706.27	\$35,536.07	\$0.00	\$35,536.07
2354 - Solid Waste Disposal License	\$118,186.61	\$10,543.05	\$89,921.62	\$9,085.49	\$70,906.53	\$137,201.70	\$1,709.71	\$135,491.99
2355 - Infectious Waste Registration	\$5,172.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.40	\$0.00	\$5,172.40

City of Canton  
**Statement Of Cash Position**

Report Date: 10/31/2017

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Tattoo Parlors	\$18,888.12	\$0.00	\$520.00	\$527.62	\$3,065.84	\$16,342.28	\$0.00	\$16,342.28
Fund Type 12 - Special Revenue Funds Subtotal:	\$3,982,175.72	\$376,018.49	\$4,784,132.22	\$531,132.69	\$3,626,416.87	\$5,139,891.07	\$943,063.93	\$4,196,827.14
Fund Category 1 - Governmental Funds Subtotal:	\$3,982,175.72	\$376,018.49	\$4,784,132.22	\$531,132.69	\$3,626,416.87	\$5,139,891.07	\$943,063.93	\$4,196,827.14
<b>Grand Total:</b>	\$3,982,175.72	\$376,018.49	\$4,784,132.22	\$531,132.69	\$3,626,416.87	\$5,139,891.07	\$943,063.93	\$4,196,827.14

City of Canton  
**Budget by Fund Category Report**

10/31/2017

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>1 - Governmental Funds</b>									
<b>Revenue</b>									
52 - Licenses and permits	\$237,100.00	\$0.00	\$237,100.00	\$7,019.00	\$0.00	\$305,589.25	(\$68,489.25)	129%	\$252,525.89
53 - Intergovernmental revenue	\$4,950,033.00	\$0.00	\$4,950,033.00	\$349,080.53	\$0.00	\$4,269,809.86	\$680,223.14	86%	\$4,759,197.21
54 - Charges for services	\$273,100.00	\$0.00	\$273,100.00	\$19,902.46	\$0.00	\$190,766.38	\$82,333.62	70%	\$219,105.85
56 - Other misc revenue	\$0.00	\$0.00	\$0.00	\$16.50	\$0.00	\$2,966.73	(\$2,966.73)	+++	\$4,690.74
83 - Transfer in - from other fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$40,000.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	(\$15,000.00)	+++	\$0.00
<b>Revenue Totals</b>	<b>\$5,500,233.00</b>	<b>\$0.00</b>	<b>\$5,500,233.00</b>	<b>\$376,018.49</b>	<b>\$0.00</b>	<b>\$4,784,132.22</b>	<b>\$716,100.78</b>	<b>87%</b>	<b>\$5,275,519.69</b>
<b>Expense</b>									
61 - Salary and benefits	\$1,950,889.00	(\$19,873.00)	\$1,931,016.00	\$136,315.60	\$0.00	\$1,534,520.63	\$396,495.37	79%	\$1,731,961.68
62 - Payroll fringes	\$862,285.00	(\$10,072.00)	\$852,213.00	\$204,455.29	\$0.00	\$523,636.20	\$328,576.80	61%	\$730,079.08
70 - Services	\$2,128,071.00	\$583,291.81	\$2,711,362.81	\$175,638.30	\$878,910.90	\$1,328,513.90	\$503,938.01	81%	\$1,410,151.02
71 - Utilities	\$7,944.00	\$3,305.77	\$11,249.77	\$479.47	\$2,621.77	\$4,920.88	\$3,707.12	67%	\$5,392.18
73 - Supplies	\$330,799.00	\$54,469.86	\$385,268.86	\$7,377.92	\$56,945.91	\$149,488.69	\$178,834.26	54%	\$149,896.67
74 - Refunds, claims and reimbursements	\$16,400.00	\$862.22	\$17,262.22	\$314.00	\$300.00	\$14,316.45	\$2,645.77	85%	\$14,879.19
75 - Capital Outlay	\$89,407.00	\$20,128.98	\$109,535.98	\$0.00	\$1,335.96	\$25,192.19	\$83,007.83	24%	\$14,283.46
77 - Other	\$86,831.00	\$25,850.57	\$112,681.57	\$6,552.11	\$2,949.39	\$45,827.93	\$63,904.25	43%	\$23,715.09
<b>Revenue Totals:</b>	<b>\$5,500,233.00</b>	<b>\$0.00</b>	<b>\$5,500,233.00</b>	<b>\$376,018.49</b>	<b>\$0.00</b>	<b>\$4,784,132.22</b>	<b>\$716,100.78</b>	<b>87%</b>	<b>\$5,275,519.69</b>
<b>Expenditure Totals:</b>	<b>\$5,472,626.00</b>	<b>\$657,964.21</b>	<b>\$6,130,590.21</b>	<b>\$531,132.69</b>	<b>\$943,063.93</b>	<b>\$3,626,416.87</b>	<b>\$1,561,109.41</b>	<b>75%</b>	<b>\$4,080,358.37</b>
<b>1 - Governmental Funds Net Totals:</b>	<b>\$27,607.00</b>	<b>(\$657,964.21)</b>	<b>(\$630,357.21)</b>	<b>(\$155,114.20)</b>	<b>(\$943,063.93)</b>	<b>\$1,157,715.35</b>	<b>(\$845,008.63)</b>		<b>\$1,195,161.32</b>
<b>Revenue Grand Totals:</b>	<b>\$5,500,233.00</b>	<b>\$0.00</b>	<b>\$5,500,233.00</b>	<b>\$376,018.49</b>	<b>\$0.00</b>	<b>\$4,784,132.22</b>	<b>\$716,100.78</b>	<b>87%</b>	<b>\$5,275,519.69</b>
<b>Expenditure Grand Totals:</b>	<b>\$5,472,626.00</b>	<b>\$657,964.21</b>	<b>\$6,130,590.21</b>	<b>\$531,132.69</b>	<b>\$943,063.93</b>	<b>\$3,626,416.87</b>	<b>\$1,561,109.41</b>	<b>75%</b>	<b>\$4,080,358.37</b>
<b>Grand Totals:</b>	<b>\$27,607.00</b>	<b>(\$657,964.21)</b>	<b>(\$630,357.21)</b>	<b>(\$155,114.20)</b>	<b>(\$943,063.93)</b>	<b>\$1,157,715.35</b>	<b>(\$845,008.63)</b>		<b>\$1,195,161.32</b>



# Budget by Account Classification Report

Through 10/31/17  
 Prior Fiscal Year Activity Included  
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 1001 - General Operating</b>									
<b>REVENUE</b>									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	23,000.00	.00	23,000.00	.00	.00	19,920.38	3,079.62	87	24,674.31
Charges for services	440,850.00	.00	440,850.00	33,531.50	.00	387,952.80	52,897.20	88	446,796.95
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other misc revenue	7,500.00	.00	7,500.00	(84,645.93)	.00	7,902.75	(402.75)	105	9,157.60
<b>REVENUE TOTALS</b>	<b>\$471,350.00</b>	<b>\$0.00</b>	<b>\$471,350.00</b>	<b>(\$51,114.43)</b>	<b>\$0.00</b>	<b>\$415,775.93</b>	<b>\$55,574.07</b>	<b>88%</b>	<b>\$480,628.86</b>
<b>EXPENSE</b>									
Salary and benefits	1,021,770.00	(325.00)	1,021,445.00	71,223.92	.00	807,384.21	214,060.79	79	1,054,745.66
Payroll fringes	442,390.00	325.00	442,715.00	16,404.59	.00	353,542.14	89,172.86	80	509,476.83
Services	114,857.00	5,920.29	120,777.29	3,986.12	26,606.27	80,066.23	14,104.79	88	138,263.42
Utilities	39,896.00	1,484.26	41,380.26	2,539.17	11,888.99	29,244.66	246.61	99	36,196.24
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	59,942.00	6,973.84	66,915.84	5,244.49	11,494.44	46,670.49	8,750.91	87	52,373.58
Refunds, claims and reimbursements	290,000.00	(10,492.79)	279,507.21	53,685.78	987.50	225,172.96	53,346.75	81	262,838.42
Capital Outlay	.00	6,299.14	6,299.14	.00	.00	.00	6,299.14	0	.00
Other	10,371.00	2,309.74	12,680.74	1,016.96	1,359.93	9,814.49	1,506.32	88	5,942.05
Advance out - due to other fund	54,335.00	.00	54,335.00	.00	.00	15,000.00	39,335.00	28	.00
<b>EXPENSE TOTALS</b>	<b>\$2,035,570.00</b>	<b>\$12,494.48</b>	<b>\$2,048,064.48</b>	<b>\$154,101.03</b>	<b>\$52,337.13</b>	<b>\$1,568,904.18</b>	<b>\$426,823.17</b>	<b>79%</b>	<b>\$2,061,845.20</b>
<b>Fund 1001 - General Operating Totals</b>									
<b>REVENUE TOTALS</b>	<b>471,350.00</b>	<b>.00</b>	<b>471,350.00</b>	<b>(51,114.43)</b>	<b>.00</b>	<b>415,775.93</b>	<b>55,574.07</b>	<b>88%</b>	<b>480,628.86</b>
<b>EXPENSE TOTALS</b>	<b>2,035,570.00</b>	<b>12,494.48</b>	<b>2,048,064.48</b>	<b>154,101.03</b>	<b>52,337.13</b>	<b>1,568,904.18</b>	<b>426,823.17</b>	<b>79%</b>	<b>2,061,845.20</b>
<b>Fund 1001 - General Operating Totals</b>	<b>(\$1,564,220.00)</b>	<b>(\$12,494.48)</b>	<b>(\$1,576,714.48)</b>	<b>(\$205,215.46)</b>	<b>(\$52,337.13)</b>	<b>(\$1,153,128.25)</b>	<b>(\$371,249.10)</b>		<b>(\$1,581,216.34)</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>471,350.00</b>	<b>.00</b>	<b>471,350.00</b>	<b>(51,114.43)</b>	<b>.00</b>	<b>415,775.93</b>	<b>55,574.07</b>	<b>88%</b>	<b>480,628.86</b>
<b>EXPENSE TOTALS</b>	<b>2,035,570.00</b>	<b>12,494.48</b>	<b>2,048,064.48</b>	<b>154,101.03</b>	<b>52,337.13</b>	<b>1,568,904.18</b>	<b>426,823.17</b>	<b>79%</b>	<b>2,061,845.20</b>
<b>Grand Totals</b>	<b>(\$1,564,220.00)</b>	<b>(\$12,494.48)</b>	<b>(\$1,576,714.48)</b>	<b>(\$205,215.46)</b>	<b>(\$52,337.13)</b>	<b>(\$1,153,128.25)</b>	<b>(\$371,249.10)</b>		<b>(\$1,581,216.34)</b>



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

## October 2017 Travel

### Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Catrone, Frank	IAP Training	Columbus	10/26/2017
Dougan, Joy	Statewide DIS Meeting	Pickerington	10/17/2017
Dria, Gus	NEOEHA Fall Educational Conference	Wadsworth	10/09/2017 & 10/11/2017
Dria, Gus	Get seeds for Seeds for Sustainability	Parma	10/19/2017
Gero, Brian	NEOEHA Fall Educational Conference	Wadsworth	10/10 & 10/11/2017
Gibbs, Pamela	OCPG	Columbus	10/11/2017
Gibbs, Pamela	DIS/Linkage to Care Meeting	Columbus	10/17/2017
Malloy, Molly	Fostering Pathways to Success (PREP)	Columbus	10/11 & 10/12/2017
Malloy, Molly	PREP Regional Fall Meeting	Columbus	10/27/2017
Masters, Colton	Hazmat Training	Mentor	10/18/2017
Miller, Dawn	Social Determinants of Infant Mortality Advisory Group Meeting	Columbus	10/17/2017
Morningstar, Amanda	Public Health Nursing NE Ohio Section Meeting	Akron	10/2/2017
Tan, Denny	Installation / Service Estimate of Camera / Mast for HaZMat	Orrville	10/4/2017
Tan, Denny	CTOS Rad/Nuc Mobile Courses	Mentor	10/16, 10/17 & 10/18/2017
Thompson, Diane	Public Health Nursing NE Ohio Section Meeting	Akron	10/2/2017
Thompson, Diane	DON Quarterly State Meeting	Columbus	10/13/2017
Trenger, Kelli	PREP Regional Fall Meeting	Columbus	10/27/2017

### Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Gibbs, Pamela	Transforming Care Conference	Columbus	10/19/2017 - 10/20/2017	2318 301001 77240
McConnell, Patty	OEHA Northeast District Conference	Wadsworth	10/10/2017 - 10/11/2017	1001 307001 77220
Masters, Colton	OEHA Northeast District Conference	Wadsworth	10/10/2017 - 10/11/2017	1001 307001 77220
Morckel, Linda	Asbestos Contractor/Supervisor course	Powel, Ohio	10/09/2017 - 10/13/2017	2331 301001 77240
Shaheen, Nejla	OEHA Northeast District Conference	Wadsworth	10/10/2017 - 10/11/2017	1001 307001 77220